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Approved by the Foundation Meeting of the Non-Governmental Organization of Belarusian Association of Physicians on February 28, 1992

The new version of the Charter was approved by
4th Congress on February 24, 1995,
5th Congress on May 21, 1999

Amendments were approved by
6th Congress on April 30, 2005, by the Council on February 22, 2007,
7th Congress on April 6, 2011, by the Council on March 20, 2012

Amendments to the Charter were approved by the 8th Congress on April 11, 2016

Stamp: Ministry of Justice of the Republic of Belarus

STATE REGISTRATION

was conducted as per Resolution No.67 dated 29/04/2016

Reg. number in the Unified State Register of Legal Entities and Sole Proprietors 100153082

Registration Certificate No. 01832

Signature: *(Signature)*

Official seal: Ministry of Justice of the Republic of Belarus

CHARTER
Belarusian Association of Physicians
Non-Governmental Organization

Minsk, 2016

1. General Provisions

1.1. The non-governmental organization of Belarusian Association of Physicians (hereinafter referred to as the BAP NGO) is an independent voluntary professional public association. The BAP NGO is a legal successor of the public association of Belarusian Society of Healthcare Organizers which has joined it.

1.2. Full name of the BAP NGO:

In Russian - Общественное объединение «Белорусская ассоциация врачей»;

In Belarusian - Грамадскае аб'яднанне «Беларуская асацыяцыя ўрачоў»;

Abbreviated name:

in Russian - ОО "Белорусская ассоциация врачей";

In Belarusian - ГА "Беларуская асацыяцыя ўрачоў".

1.3. The BAP NGO shall conduct its activities in the Republic of Belarus under the principles of legality, voluntariness, independence, transparency, publicity, democracy and humanism in cooperation with public and administrative authorities, including health authorities, as well as with various public organizations in accordance with the Constitution of the Republic of Belarus, the Republic of Belarus Act On Public Associations, other pieces of legislation and this Charter.

1.4. The BAP NGO is entitled to participate in the establishment and join the existing unions and associations of public organizations, join international public associations and unions, maintain direct international contacts and relations, conduct other activities not inconsistent with law of the Republic of Belarus, including international treaties of the Republic Belarus.

1.5. The BAP NGO is a legal entity with an independent balance, settlement and other accounts in banking institutions. It may have a seal, a stamp and letterheads with its name; it may have its own symbols registered in the manner prescribed by law as well as its own newspaper.

1.6. The registered office of the BAP NGO: 64, pr. Nezavisimosti, outbuilding, 1st floor, 220013 Minsk.

2. Scope, Goals, Objectives and Methods of the BAP NGO Activities

2.1. The goals of the BAP NGO: healthcare improvement on the basis of various forms of ownership, support of creative and entrepreneurial initiatives in healthcare, professional development of physicians and enhancement of prestige of medical professions.

2.2. The objectives of the BAP NGO:

- protection of the rights and legitimate interests of its members, their honor and dignity;
- support for the formation of public health associations not inconsistent with the Charter of the BAP NGO;
- legal and other support for BAP members;
- promotion of activities in healthcare and encouragement of a healthy lifestyle;
- professional development of Belarusian physicians of various specialties by organizing and financing their participation in scientific and educational programs and events held in the

- Republic of Belarus and abroad (congresses, conferences, workshops, seminars, symposiums,
- etc.);
 - improvement of the system of the quality assessment of medical aid and the level of professional skills of physicians and other specialists;
 - stimulation of scientific search for the optimal medical technologies;
 - assistance in the development of medical insurance;
 - international cooperation in healthcare, including exchange of specialists, ideas, and best practices;
 - information support for the activities of the BAP members.

2.3. The scope of activities of the BAP NGO is the development and assistance in the implementation of new forms of organization of healthcare.

2.4. The methods of the BAP activities are as follows:

- discussion of the existing and newly proposed organizational forms of medical assistance to the population;
- participation in conducting sociological research in healthcare;
- development of priority programs, their promotion and implementation;
- participation in the development of proposals for the improvement of healthcare legislation;
- participation in the development of decisions of public and administrative authorities in accordance with the established procedure;
- establishment of educational and scientific institutions, participation in the assessment of the level of professional skills of medical specialists;
- professional and ethical analysis of medical errors in medical and preventive activities and in biomedical research;
- cooperation with international and other organizations;
- creation of non-governmental systems of professional development in healthcare;
- pursuance of joint international research in the field of medicine and pharmacology;
- other activities in accordance with the goals and objectives of the BAP NGO.

3. Rights of the BAP NGO

3.1. Within the limits of the applicable law the BAP NGO is entitled to:

- freely disseminate information about its objectives and activities;
- represent and protect the legitimate interests of its members in public authorities and other organizations, in court;
- conduct publishing activities in accordance with the established procedure;
- conduct entrepreneurial activity through the establishment of commercial organizations and (or) participation in them in accordance with the established procedure;
- enter into alliances with other republican public associations.

4. The BAP Members, Their Rights and Obligations

4.1 The BAP members are citizens of the Republic of Belarus and foreign citizens who accept the terms and conditions of this Charter and regularly pay membership fees. As a rule, they have a

higher medical education. In exceptional cases according to the decision of the BAP Council, persons who have no higher medical education may also be admitted to the BAP NGO if they actively contribute to the accomplishment of tasks and achievement of the goals and objectives of the BAP NGO.

4.2. Individual admission is carried out by the governing body of any organizational unit of the BAP NGO, including the primary one, as well as by the BAP Council, on the basis of the application. The form of the application, the procedure for its submission and consideration is established by the Council.

4.3. The BAP members are entitled to:

- participate in all events held by the BAP NGO;
- participate in the work of all elective bodies of the BAP NGO;
- nominate candidates for election;
- elect and be elected to the bodies of the BAP NGO;
- receive full information about the activity of the BAP NGO;
- contribute proposals for discussion concerning the internal activities of the BAP NGO and its individual members, as well as concerning the organization of healthcare;
- receive legal and other assistance from the BAP NGO. The terms and procedure for providing legal and other assistance to the BAP members are established by the decision of the BAP Council.

4.5. The BAP members shall observe the Charter of the BAP NGO; implement the decisions of elective bodies; observe the code of medical ethics; pay membership fees.

4.6. The BAP members may voluntarily withdraw from the BAP NGO upon a written application submitted to the body that made the decision on admission to the membership, or to the BAP Council.

4.7. The decision on exclusion of the BAP members is taken by the body that made the decision on admission to membership, or the BAP Council by a simple majority of votes.

The grounds for exclusion are:

- non-fulfillment by a BAP member of the duties provided for by this Charter;
- commission of actions inconsistent with this Charter.

The decision on exclusion may be appealed against to the BAP NGO Congress.

4.8. Accounting of the BAP members is carried out by the governing bodies of the corresponding organizational units of the BAP NGO by keeping a list of members in the established form. Annually the lists of members of the BAP organizational units as of December 1 of the current year should be submitted to the Secretary of the BAP Council not later than December 25.

5. The BAP NGO Structure

5.1. The structural principles of the BAP NGO are territorial (region, city, district), production (medical institution, organization) and professional (surgeons, therapists, etc.).

Organizations formed under the professional basis are established from among the BAP members of the same medical specialties in institutions, districts (cities), regions and in the republic and can be included in the corresponding territorial structures of the BAP NGO.

Organizational units (territorial, production, formed under the professional basis) are established if there are at least 3 persons in the relevant territory, in the organization or they are representatives of one or several identical medical specialties. These organizational units are subject to registration in accordance with the law.

Organizational units shall have the same goals, objectives as the BAP NGO; they shall operate in accordance with this Charter and decisions of the BAP Council, but within their competence.

Under the decision of the BAP Council the BAP organizational units can be given the rights of a legal entity.

5.2. Organizational units of the BAP NGO shall:

- elect their governing and internal control bodies at least once every five years;
- nominate candidates for elected positions in the superior bodies;
- make proposals and participate in discussion of various issues concerning the statutory goals and objectives;
- work on the implementation of statutory goals and objectives in their regions;
- inform the superior authorities of the BAP NGO about their activities.

The superior body of the organizational unit is the meeting.

5.3. The meeting of the organizational unit shall:

- determine the forms of its activities;
- determine the number of members of the Board and elect them for 5 years;
- elect the Chairman of the Board for 5 years, who is in charge of the current management of this organizational unit in between the meetings;
- elect the Auditor for 5 years;
- take decisions not inconsistent with the decisions of the BAP governing bodies and binding on all other bodies of this organizational unit and its members.

The meeting is held at least once every five years and is eligible if at least 1/2 of the members of the relevant organizational unit is present. Decisions are taken by the Meeting by a simple majority of the members present.

An extraordinary meeting is held at the request of at least one-thirds of the members of the relevant organizational unit or the Board.

5.4. During the period between the meetings the Board shall manage the activities of the organizational unit.

The Board of the organizational unit shall hold its meetings at least once every three months. The Board meetings are eligible if over 1/2 members of the Board is present. Decisions are taken by a majority vote of the members of the Board present at the meeting.

5.5. The Auditor of the organizational unit shall perform an internal audit of the financial and economic activity of the relevant organizational unit at least once a year and perform the internal

control over the compliance of this organizational unit activities with the legislation and the Charter of the BAP NGO.

6. Authorities of the BAP NGO

6.1. The BAP NGO superior body is the Congress, which is convened once every five years. An extraordinary congress is held upon a decision of the Council taken at the initiative of the Council, the Audit Commission or at the request of at least one-thirds of the BAP members. The Council shall determine the representation quota, the procedure for electing delegates to the Congress, the agenda, date, time and venue of the Congress and shall provide this information to the BAP members through regional organizational units within 15 days prior to the date of the Congress. Should the Congress be initiated by the Audit Commission or an initiative group supported by at least one-thirds of the BAP members, the Council shall take a decision on the convocation of the Congress within a month. Otherwise, the authority to convene the Congress passes to the initiator of its convocation, which shall observe the established procedure for convening and holding the Congress.

6.2. The Congress:

- decides on the establishment and liquidation of the BAP NGO;
- approves the name and the Charter, introduces amendments to it;
- determines the number of members of the Council and elects them and the Auditor of the BAP NGO for 5 years;
- elects the Chairman and deputy chairmans of the BAP NGO for 5 years;
- may direct the Council to elect deputy chairmans from among its members;
- hears the reports of elective bodies and takes decisions on them;
- takes other decisions binding on all bodies and members of the BAP NGO.

The Congress is deemed eligible if at least 1/2 of the elected delegates are present.

Decisions are taken by a simple majority of votes. The delegates to the congress shall determine the form and conditions of voting.

6.3. The Chairman and deputy chairmans of the BAP NGO.

The Chairman:

- shall be accountable to the Congress of the BAP NGO, bear responsibility to it for carrying out the activity of the BAP NGO and for performing the duties assigned to him/her;
- shall propose candidates for the posts of deputy chairmans;
- shall manage the executive body, resolve personnel matters. To provide organizational support for the financial and economic activity of the BAP NGO, the Council may create a collegial executive body upon the Chairman's proposal;
- shall ensure implementation of the decisions of the Congress and the BAP Council;
- may, within the limits established by the Council, dispose of the property and assets of the BAP NGO;
- shall represent the BAP NGO in relations with any republican and international organizations, conclude agreements, contracts and other transactions on behalf of the BAP NGO;
- shall make claims and actions against other organizations on behalf of the BAP NGO in accordance with the applicable law;
- shall take decisions on all other issues of the BAP activity, not referred to the exclusive competence of other bodies of the BAP NGO.

In the absence of the Chairman of the BAP NGO, the First Deputy Chairman shall exercise the Chairman's powers and authority.

6.4. The governing body of the BAP NGO during the period between congresses is the Council. Meetings of the Council are held as required, but not less than once a year. The Council is convened by the chairman or at the request of more than one-thirds of the Council members. The Council is authorized to take decisions if at least 1/2 of the members are present. Decisions are taken by a majority of the members present. Each member of the Council has one vote. In case of equality of votes, the deciding vote belongs to the Chairman. Should it be impossible to collect 1/2 members of the Council, decisions can be made by written or oral enquiry of its members with subsequent written confirmation.

The Council:

- shall elect the Presidium and the Secretary of the Council;
- shall elect deputy chairmans of the BAP NGO;
- shall approve the action plan of the Presidium and hear a report on its activities and the activities of the Chairman at least once a year;
- is entitled to suspend the execution of decisions of the Chairman and the Presidium by a majority of votes of 3/4 of its members before the disputable issue is considered by the Congress;
- is entitled to delegate some of its powers to the Presidium;
- shall organize the holding of the congress;
- shall provide the preparation, monitoring and execution of decisions of congresses;
- shall establish commissions in activity areas, including involvement of non-members of the BAP NGO, shall arrange and control their work;
- shall make amendments to the Charter because of the change of the legal address or changes in legislation;
- shall approve the samples of the seal, stamp, letterhead and symbols;
- shall form a medical ethics commission (committee) and approve regulations on medical ethics commissions;
- shall take a decision on the establishment and liquidation of organizational units and their empowerment as a legal entity;
- shall take decisions on entry or participation in the unions (associations) of public organizations, as well as on joining international (non-governmental) organizations;
- shall establish the Scientific Council of the BAP NGO;
- shall take a decision on the establishment of commercial organizations in accordance with the Charter and the law of the Republic of Belarus;
- shall determine the number of members, terms and conditions and procedure for remuneration of staff of the BAP NGO, as well as the conditions and procedure for remuneration of the Chairman of the BAP NGO;
- shall consider the financial status of the BAP NGO, the implementation of the plans and programs;
- shall approve the amount of admission and membership fees;
- shall make decisions on other issues that are not attributed to the exclusive competence of the congress.

The number of members of the Council is determined by the congress. The Chairman and the Deputy Chairmans of the BAP NGO are members of the Council by virtue of their position.

Chairmans of the Board of organizational units are entitled to participate in the meetings of the Council in a consultative capacity.

6.5. The number of members of the Presidium is determined by the Council. The Presidium includes: the Chairman of the BAP NGO, Deputy Chairmans, and the Secretary of the Council.

The Presidium is chaired by the Chairman BAP NGO, and in Chairman's absence - by the First Deputy. The Presidium shall provide the implementation of the decisions of the Congress and the Council, implement a program for the attainment of the goals and objectives of the BAP NGO in the scope of the rights and powers granted by the Council.

Meetings of the Presidium are held as necessary, but not less than once a year. A meeting of the Presidium is considered eligible if at least 1/2 of its members is present. Decisions of the Presidium are taken by a simple majority of votes.

6.6. The Ethics Committee (Commission) shall consider the matters concerning the honor and dignity of the BAP members, conduct professional and ethical analysis of medical errors. If necessary, it shall inform the BAP Council about its opinions. The Ethics Committee shall make proposals concerning the development and amendments to the Ethical Code of Physicians and shall supervise its implementation

6.7 Under the decision of the Council, the Scientific Council may be established from among the BAP members. It shall consider the scientific aspects of the BAP NGO, conduct scientific examination of the most important organizational, medical, technological, treatment and prevention problems. The Scientific Council shall submit its opinions and proposals to the Council for consideration.

6.8 The control and auditing body of the BAP NGO is the Auditor. The Auditor is elected by the congress for five years and is accountable to it.

At least once a year the Auditor shall conduct an audit of the activities of the elected bodies, organizational units and other units of the BAP NGO on the following issues:

- compliance with the provisions of the Charter;
- implementation of decisions of congresses;
- financial and economic activities;
- records management;
- consideration of appeals of the BAP members.

The Auditor may attend the meetings of the BAP Council with a right to vote.

6.9 Decisions of the collegial bodies are minuted. Records management is conducted in accordance with the applicable law. The documentation stipulated by the legislation is obligatory deposited to the appropriate institutions of the State Archives.

6.10 Decisions of the BAP authorities, including those of its organizational units, may be submitted to the superior body of the BAP NGO.

7. Property and Monetary Assets of the BAP NGO

7.1. The BAP NGO may own any property necessary for the material security of its statutory activity, except for objects which under the applicable law may be owned only by the state.

7.2 The BAP NGO monetary assets are formed from voluntary contributions, donations, proceeds from lectures, exhibitions, income from publishing, and other sources not prohibited by the applicable law.

7.3. The amount of membership fees, the procedure for their collection and use are established by the BAP Council as agreed upon with the governing bodies of the organizational units.

The BAP NGO is responsible for its obligations with all its property, which can be levied in accordance with the applicable law; The BAP NGO is not responsible for the obligations of its members, nor do its members bear responsibility for the obligations of the BAP NGO

8. Termination of the BAP Activity

8.1. The termination of activities can be carried out through reorganization (merger, takeover, etc.) or liquidation.

8.2 The decision to terminate the activity is taken by two- thirds of the votes of the delegates of the BAP NGO present at the congress.

The liquidation of the BAP NGO can be carried out by decision of the Supreme Court of the Republic of Belarus, in cases stipulated by law.

8.3 The liquidation committee shall make the necessary settlement of obligations.

8.4. In case of liquidation of the BAP NGO, its property is used for the goals and objectives set forth in this Charter in accordance with the applicable law.

This document is stitched and sealed on 10 (ten) sheets.

(Signature)

Consultant of Non-Profit Organizations Department

Ministry of Justice of the Republic of Belarus

G.P. POPLAVSKAYA

Official seal: Ministry of Justice of the Republic of Belarus

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